AddRan College of Liberal Arts
CONTRACT FOR NON-TRADITIONAL COURSE
(Special Problems, Independent Study, Research Problems, etc.)

To Students:

• It is your responsibility to work with your professor and/or department to complete this form and prepare a skeleton syllabus outlining the plan for this course. Please submit all completed documentation via e-mail to Dr. Muriel Cormican, Associate Dean for Undergraduate Studies, AddRan College of Liberal Arts (muriel.cormican@tcu.edu) and Mr. Melvin Harrison, Academic Program Specialist (m.harrison@tcu.edu).

Student Name: ____________________________________________

Student ID Number: ____________________________________________

Instructor’s Name: ____________________________________________

Semester: _______________ Course Number ___________________ Hours Credit ______________ Special Title (if desired) ____________________________________________

Briefly describe the advantage to you in taking this course instead of a regularly scheduled course:

Describe course expectations on a separate sheet of paper. These should include the following items:

• A bibliography, list of consultants, resources, etc.
• Assignments (readings, research projects, exams, paper, and/or other activities)
• A time table for completion of each major assignment and for meetings between student and instructor.
• Explanation of how grade will be determined.

Signed ________________________________       Signed __________________________________
Student                                Date      Instructor                                   Date

Approved ______________________________     Approved _________________________________
Dean                                  Date       Dept. Chair                                 Date

Original: Instructor

CC: Student
Advisor
Department Chair
Dean’s Office