



ACADEMIC OVERLOAD REQUEST

What is an academic overload?

According to the current catalog, in order to carry a course load of more than 18 hours in a given semester (or more than 3 in the Maymester and Wintermester, or more than 6 each in June and July semesters), students must have the consent of their academic dean.

When should I use this form? You will use this form only **after you have already had a discussion with your advisor** about your progress toward graduation. **Approval is not guaranteed** and depends on a variety of factors, including your GPA (ideally above 3.0). Approval is granted only after a collaborative discussion about whether you can be successful. For more information, fill out this form and send it to Dr. Muriel Cormican (Muriel.cormican@tcu.edu), Associate Dean of Undergraduate Studies, AddRan.

Date:		TCU ID#:	
Last Name:		First Name:	
Major:		Cumulative GPA:	
Semester:		Year:	
Department:		Advisor:	
Why is the overload necessary and how many hours will you be enrolled in?			

In electing to enroll in more hours than stipulated in the catalog, I acknowledge the risks and accept full responsibility for the outcomes of my decision.

I also acknowledge that I understand that I will be billed for any hours beyond 18 at the current hourly tuition rate.

Student Signature:		Date:	
Associate Dean Signature:		Date:	

Instructions to sign and submit this form:

You must open this form in Adobe Acrobat Reader or Adobe Acrobat DC to digitally sign. The signed form must be emailed to Associate Dean Cormican at muriel.cormican@tcu.edu and copy nancy.gonzalez@tcu.edu.